

# **LOCUST CENTRAL BUSINESS DISTRICT REQUEST FOR PROPOSALS (“RFP”) FOR THE PROVISION OF STREET SWEEPING SERVICES**

FEBRUARY 2022

The Board of Commissioners of the Locust Central Business District (“LBD”) is seeking a qualified company to provide services within the LBD. The LBD is a Special Business District which is a political subdivision of the State of Missouri created pursuant to Chapter 71 of the Revised Statutes of the State of Missouri and has the authority to contract for the provision of supplemental services within its boundaries.

## Project Boundaries:

The services sought in this RFP will include the entire LBD which is generally bounded by Olive Street to the south, 18<sup>th</sup> Street to the east, Delmar Boulevard to the north and Compton Avenue to the west but as is more specifically shown on the map of the LBD attached hereto.

## Scope of Services to be Provided within Project Boundaries:

The services sought in this RFP will include those listed in this RFP

## Minority and Women-Owned Business Participation

The LBD’s goal for MBE and WBE participation is 25% and 5% respectively.

## Pricing and Costs

Bidders responding to this RFP must state the cost associated with each category services offered to the LBD as well as a total cost for all services to be provided.

## Term of Contract

The LBD is seeking to enter a one-year contract, with retention of the ability to cancel upon 30 days written notice. Additionally, the LBD would consider a multi-year contract options that accompany a one-year contract.

## Submittal Requirements

Bidders are requested to provide responses to the following:

1. Overview of bidder's company including history, contacts, references, etc.
2. A list of current clients, duration, and current client references
3. Cost proposal, with details on hourly costs for various proposed services, where applicable, including for:
  - a. Weekly Sweeping of all public streets within the boundaries of the LBD. This is needed for 3 of every 4 weeks to compliment the services provided by the City of St. Louis as the city sweeps the streets once per month.
  - b. Weekly sidewalk sweeping of all sidewalks within the boundaries of the LBD. This will compliment the weekly sweeping service.
4. Date of availability to commence the provision of services
5. Invoicing methodology with expectation of monthly billing payable in 30 days.
6. Other relevant information of why your bidder should be chosen by the LBD for the provision of services.
7. Proof that bidder is insured at a minimum \$1,000,000 and \$3,000,000 aggregate insurance.
8. Primary contact for the LBD who is responsive within 24 hours to all LBD Commissioner Inquiries.

All responses to this RFP must be received by the LBD no later than 5:00pm on June 10, 2022. Please submit your response to:

Ms. Yulonda Carter  
Locust Central Business District  
715 N. 21st Street, Suite A  
St. Louis, MO 63103

Any questions regarding this RFP should be directed to Ms. Carter at the following telephone number: 314-652-2220 or email address: [info@locustbusinessdistrict.com](mailto:info@locustbusinessdistrict.com)

The selection of a bidder will be made based on evaluation and determination of each bidder's ability to deliver quality service in a cost-effective manner. The LBD Board of Commissioners reserves the right to reserves the right to reject any and all proposals, or any part of a proposal; to waive minor defects or technicalities; or to solicit new proposals on the same project or modified project, which may include portions of the original RFP document, as the LBD may deem necessary and in its best interest of the LBD.